

CLIMATE INVESTMENT FUNDS

CTF-SCF/TFC.4/2
March 2, 2010

Joint Meeting of the CTF and SCF Trust Fund Committees
Manila, Philippines
March 16, 2010

ANNOTATED PROVISIONAL AGENDA

AGENDA ITEM 1. OPENING

1. The meeting will be opened by two Co-Chairs chosen from among the CTF and SCF Trust Fund Committee Co-Chairs: Singgih Riphath (Indonesia), Zaheer Fakir (South Africa), William Pizer (USA) and Kathy Sierra (World Bank).

AGENDA ITEM 2. ADOPTION OF AGENDA

2. A *Provisional Agenda* for consideration by the joint meeting of the Trust Fund Committees has been circulated as document CTF-SCF/TFC.4/1. The joint meeting is invited **to adopt** the agenda.

AGENDA ITEM 3. PROPOSAL FOR HARMONIZATION OF CIF RESULTS FRAMEWORKS

3. At the meetings of the CIF Trust Fund Committees in May 2009, the following decisions were approved by the SCF Trust Fund Committee and the CTF Trust Fund Committee regarding proposals for a results measurement framework for each of the funds:

The SCF Trust Fund Committee: "... recognizes the need for consistency in results frameworks across the SCF programs. The Administrative Unit is requested to recruit a consultant to work with a working group of interested Committee members to ensure that a similar format is followed for each of the programs, to identify and fill any gaps, to consider consistency across all programs, and to develop, taking into account the results measurement framework of each program, an integrated framework for the SCF. "

The CTF Trust Fund Committee: "...requests the Administrative Unit, in collaboration with the MDB Committee, to prepare a log-frame representation of the results measurement framework, including revisions to Tier 2, consistent with the work being undertaken for other CIF programs."

4. In October 2009, the joint Meeting reviewed the *Note on the Harmonization of CIF Results Frameworks* (CTF-SCF/TFC.3/5) which provided information on the ongoing process and challenges associated with this task.

5. A working group was set up to guide the harmonization process and a consultant hired to support the CIF Administrative Unit with this task.

6. The joint meeting of the Trust Fund Committees is invited **to review** document CTF-SCF/TFC.4/3 *Harmonization of CIF Results Frameworks* and **approve** of the proposed results frameworks.

AGENDA ITEM 4. CIF KNOWLEDGE MANAGEMENT – CREATING THE CAPACITY TO ACT

7. On May 12, 2009, the Trust Fund Committees reviewed document CTF-SCF/TFC.2/5, *Towards a CIF Knowledge Management Program - A Discussion Paper*. The Committees underscored the critical importance of sharing experience and lessons learned to the success of CIF's mission and welcome the various steps already taken to address it. The Committees supported the outline of a CIF knowledge management framework and requested the CIF Administrative Unit, working closely with the MDB Committee, to develop a proposal for a comprehensive CIF Knowledge Management Program.

8. The joint meeting requested the following issues to be taken into account in preparing the proposal:

- a. a results framework needs to be built into the CIF from the start. There needs to be agreement on what to communicate, why and when;
- b. the process for sharing information with the UNFCCC and other international environmental conventions should be clarified;
- c. the program should contribute to sharing of knowledge among recipient countries;
- d. one aim of the program should be to "market" the CIF and its outcomes;
- e. the program should address how civil society organizations and the private sector can contribute information to the lesson learning process.

9. Document CTF-SCF/TFC.4/4 presents the proposal for a strategic approach to knowledge management. The joint meeting of the Trust Fund Committees is invited to **review** document CTF-SCF/TFC.4/4 *CIF Knowledge Management – Creating the Capacity to Act* and **approve** of the proposed approach.

AGENDA ITEM 5. CIF FY11 ADMINISTRATIVE BUDGET (EXECUTIVE SESSION)

10. Document CTF-SCF/TFC.4/5 presents the CIF Business Plan and Budget for FY11. The CIF Trust Fund Committees, at their joint meeting on May 18, 2008, reviewed and approved the *CIF Business Plan and FY10 Budget*.

11. The Trust Fund Committees stressed that the Administrative Unit and the MDBs should strive for efficiency and low administrative costs so that maximum resources are available to assist recipient countries. To assist the Trust Fund Committees in assessing the budget, the Administrative Unit is requested to prepare a note that provides comparative information/benchmarks for similar activities in other large trust funds or similarly structured programs.

12. The proposed CIF Business Plan and FY11 Budget (i) reports to the TFCs on achievements during FY10; (ii) sets out program targets for CIF business development FY11-12 and thematic work program challenges; (iii) presents specific administrative services and associated budget requests for FY11 for the Trustee, the Administrative Unit

and MDB services; and (iv) summarizes planned MDB activities in support of country programming of CTF and SCF funds and their associated budget requests for FY11.

13. The joint meeting is invited to **review** and **approve** the CIF business plan and budget for FY11.

AGENDA ITEM 6. UPDATE ON DISTINGUISHING AND TRACKING CIF CONTRIBUTIONS AS NEW AND ADDITIONAL ODA RESOURCES

14. At its meeting in October 2009, the CTF Trust Fund Committee reviewed document CTF/TFC.4/7, *Clean Technology Fund – Distinguishing and Tracking Contributions as new and Additional ODA Resources*, and recommended that the Administrative Unit, in collaboration with the UNFCCC and OECD, keep under review work carried out to define and track climate financing and to determine how systems developed in those fora may be applied to the CTF results framework.

15. The CTF Trust Fund Committee requested the Administrative Unit to resubmit the report, with available updates, for further consideration at the next joint meeting of the CTF and SCF Trust Fund Committees.

16. The joint meeting may wish **to take note** of the information provided in document CTF-SCF/TFC.4/6 *Update on Distinguishing and Tracking CIF Contributions as new and additional ODA Resources* and submit an update, for further consideration at the next joint meeting of the CTF and SCF Trust Fund Committees.

AGENDA ITEM 7. OTHER BUSINESS

17. Members and the Co-Chairs may raise any other business under this agenda item.

AGENDA ITEM 8. CLOSING

18. The meeting is scheduled to close at 6:30 p.m. on Tuesday, March 16, 2010.