



CIF Trust Fund Committee and Sub-Committee Meetings

Washington D.C. (Hybrid)

Monday, June 20, 2022 – Friday, June 24, 2022

NOTE ON LOGISTICS

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1. Venue and Room

World Bank Main Complex (MC) Building
1818 H Street, N.W., Washington D.C. 20433

Room: Preston Auditorium

2. Schedule of events

Date	Meeting and Time
Monday, June 20	Pre-Meeting Consultations Several meetings throughout the day
Tuesday, June 21	<u>Joint Meeting of the CTF and SCF Trust Fund Committees (Day 1)</u> 8:30 AM – 3:15 PM Knowledge Café Session 12:00 PM – 1:30 PM Welcome Reception 3:15 PM – 5:30 PM
Wednesday, June 22	<u>Joint Meeting of the CTF and SCF Trust Fund Committees (Day 2)</u> 8:30 AM – 12:00 PM
Thursday, June 23	<u>CTF Trust Fund Committee Meeting</u> 9:00 AM – 3:00 PM
Friday, June 24	<u>SCF Trust Fund Committee Meeting</u> 9:00 AM – 12:30 PM <u>GCAP Sub-Committee Meeting</u> 1:30 PM – 4:00 PM

3. CIF Knowledge Café

Want to see why the CIF is considered a learning laboratory for climate finance? Between Tuesday – Thursday (June 21 – 23), knowledge booths featuring CIF’s monitoring, evaluation and learning, and gender work will be set up for your perusal.

In addition, come to the dedicated knowledge café session on Tues (June 21), where you will have an opportunity to speak directly with study authors that are developing practical guidance for the design and implementation of projects. Come browse, engage, and/or spark new collaborations!

4. Pre-Registration

All participants must register online via the CIF registration system prior to the meeting through the link [here](#). **This is extremely important so that we can provide COVID tests kits to all in-person participants ahead of the meeting.**

5. On-Site Registration

Monday, June 20 - Friday, June 24, 2022

Starting time: 7:30 a.m.

Location: The visitor center of the MC Building

6. Building Passes/ Security clearance

For external participants, a photo Identification card or passport will be required to clear security and obtain badges.

7. Visa Requirements

- To determine whether or not you will require a Visa to enter the United States, please see the US Department of State Website for Visas at the following site: <http://www.usembassy.gov>. ***Please note that it can take up to four weeks to obtain a US Visa.***
- A transit visa may be required when connecting/transiting through certain countries. Please review your flight itinerary to ensure that needed transit visas have been obtained. Note: the issuance of a transit visa may take up to 10 business days.

8. Hotel Information

Hotels located close to the MC Building of the World Bank (within walking distance) are listed below.

Note: this is a very busy period for hotel accommodation; therefore, we suggest that you make your hotel reservation as soon as possible.

<p><u>State Plaza Hotel</u> 2117 E Street N.W. Washington, DC 20037 Tel: (202) 861 8200</p> <p>Negotiated Rate: USD 239/night. Cut-off date to request this preferred rate: May 27</p> <p>Direct booking link for CIF Meetings participants here</p>	<p><u>Club Quarters Washington</u> 839 17th Street N.W. Washington, DC 20006 Tel: (202) 463-6400</p> <p>Rate: USD245/night. Cut-off date to request this preferred rate: May 31</p> <p>Direct booking link for CIF Meetings participants here</p>
<p><u>Hotel Lombardy</u> 2019 Pennsylvania Ave N.W. Washington, DC 20006 Tel: (202) 828-2600</p> <p>Rate: USD239/night.</p> <p>Direct booking link for CIF Meetings participants here</p>	<p><u>Washington One Circle</u> 1 Washington Circle, N.W. Washington, DC 20037 Tel: (202) 872-1680</p>

9. Food and hospitality provided at the Meetings

A breakfast and lunch buffet with vegetarian options, along with a coffee and tea service will be provided every day for participants to the meetings. Most hotels in the area also offer a complimentary breakfast with their room rates.

A cocktail style reception will be offered to all participants on Tuesday, June 21 at 3 pm.

Participants are also welcomed to procure their own food during the lunch break if they prefer.

10. Medical Insurance

The World Bank Group does not provide insurance to visitors, seminar participants, or presenters. Any traveler without international medical insurance, particularly those coming into the USA, should be cautioned about the high cost of medical care in the U.S. and should also be advised that the World Bank Group will not be responsible for their medical expenses.

Individuals should review their insurance needs prior to travel. Travelers without insurance should purchase, at a minimum, travel medical coverage for urgent care. These policies may have exclusions and limitations, such as pre-existing health conditions and pregnancy.

11. COVID-19 Participation Requirements and Safety Protocol

- **VACCINES:** All in-person attendees are **required to be fully vaccinated and** have their proof of vaccination (in paper or electronic format) with them at all times.
- **TESTS:** In-person attendees will also be asked to **self-test daily in their hotels prior to coming to the CIF Meetings**. Self-test kits will be distributed to participants upon their arrival to the hotel and ahead of the meetings. Additional information on tests kits distribution and sharing of daily self-test results will be provided in a separate email communication issued to the registered in-person attendees.
- **MASKS:** All in-person attendees are **mandated** to wear a mask that fully covers their nose and mouth when in public spaces and attending the meetings.
- Please review the U.S. Centers for Disease Control and Prevention (CDC) [guidance](#) for the latest requirements regarding entry into the United States and international travel.
- Participants should test themselves every morning in their hotel room before coming to the World Bank. A positive test result should immediately be reported to the CIF Team via email at CIFCovidResults@worldbank.org (with cc to CIF_Governance_Team@worldbankgroup.org).
- Participants who test positive to COVID should **not** attempt to enter the meeting premises and attend the meetings.
- Participants that test positive should quarantine in their hotel room and attend the meetings virtually. Please see the “Virtual Participation” section below for information on how to connect to the meetings virtually.

12. Departure Tests

- Participants who require a departure test (PCR or antigen) for travel are advised to schedule tests in advance. These tests will not be available through the World Bank Health Facilities. Arrangements and payments for these tests will be the responsibility of the participants. CIF and the World Bank do not have any affiliation with any pharmacy or testing facilities to provide travel tests.
- In addition to local pharmacies, the list below offers some testing facilities near to World Bank MC Building (these clinics have no affiliation with the CIF or the World Bank Group).
 - Farragut Medical and Travel Care Monday to Friday, 10am-5pm Cost: \$100-\$250.
Appointments: farragutmedical.com
 - The Washington Travel Clinic Monday to Friday, 12-3pm Cost: \$100-\$195.
Appointments: washingtontravelclinic.com

- APEX Primary Care Monday to Friday, 8am- 4:30pm Cost: \$120-\$250.
Appointments: prognocis.com

13. Virtual Participation

The CIF Administrative Unit will arrange for participation via Zoom during the meetings. Please find below connection details of the different meetings.

Date	Meeting and Time	Join Using Zoom	Join Using Phone
Monday, June 20	Pre-Meeting Consultations Several meetings throughout the day	<i>Separate connection details will be set up for each consultation.</i>	
Tuesday, June 21	Joint Meeting of the CTF and SCF Trust Fund Committees (Day 1) 8:00 AM – 3:00 PM	Zoom link here Meeting ID: 959 8509 0750 Passcode: jtCIF2122+	Find your local number here Meeting ID: 959 8509 0750 Passcode: 2868223815
Wednesday, June 22	Joint Meeting of the CTF and SCF Trust Fund Committees (Day 2) 8:30 AM – 12 :00 PM	Zoom link here Meeting ID: 959 8509 0750 Passcode: jtCIF2122+	Find your local number here Meeting ID: 959 8509 0750 Passcode: 2868223815
Thursday, June 23	CTF Trust Fund Committee Meeting 9:00 AM – 3:00 PM	Zoom link here Meeting ID: 935 8398 2895 Passcode: CTftfc621+	Find your local number here Meeting ID: 935 8398 2895 Passcode: 7753578618
Friday, June 24	SCF Trust Fund Committee Meeting 9:00 AM – 12:30 PM GCAP Sub-Committee Meeting 1:30 PM – 4:00 PM	Zoom link here Meeting ID: 954 9878 5861 Passcode: SCFGCms24+	Find your local number here Meeting ID: 954 9878 5861 Passcode: 4788625775

13.1. Virtual Participation Instructions:

- Interpretation services (English/French/Spanish) will be provided through the Zoom application during the meetings.
- To access the interpretation feature, please make sure that you are accessing Zoom from the application on your laptop and not through the web browser. A link to download the Zoom application is [here](#).
- Close captioning feature on zoom will be enabled during the meetings
- Throughout the meeting, kindly have your mic on mute unless you are speaking.
- If you are connecting to Zoom through your phone (Android/IOS), you will need to use the latest version of the Zoom application.
- Connect to the meeting 15-30 minutes before the meeting starts to resolve any IT/connection issues you may encounter prior to the beginning of the meeting.
- Kindly send your cellphone number to cif_governance_team@worldbankgroup.org, so that we can connect you directly if needed.

13.2. Virtual Interaction with the room during the meetings:

- Participants using the Zoom Application, can send messages through the “Chat” icon to inform the CIF AU that they would like to speak.
- Participants can also send either text or “Whatsapp” messages to notify the CIF AU that they would like to speak. A “Whatsapp group will be created for each committee meeting. Please ensure that you send your telephone number to the CIF Governance Team before the meeting so that you are included in the “Whatsapp group”.

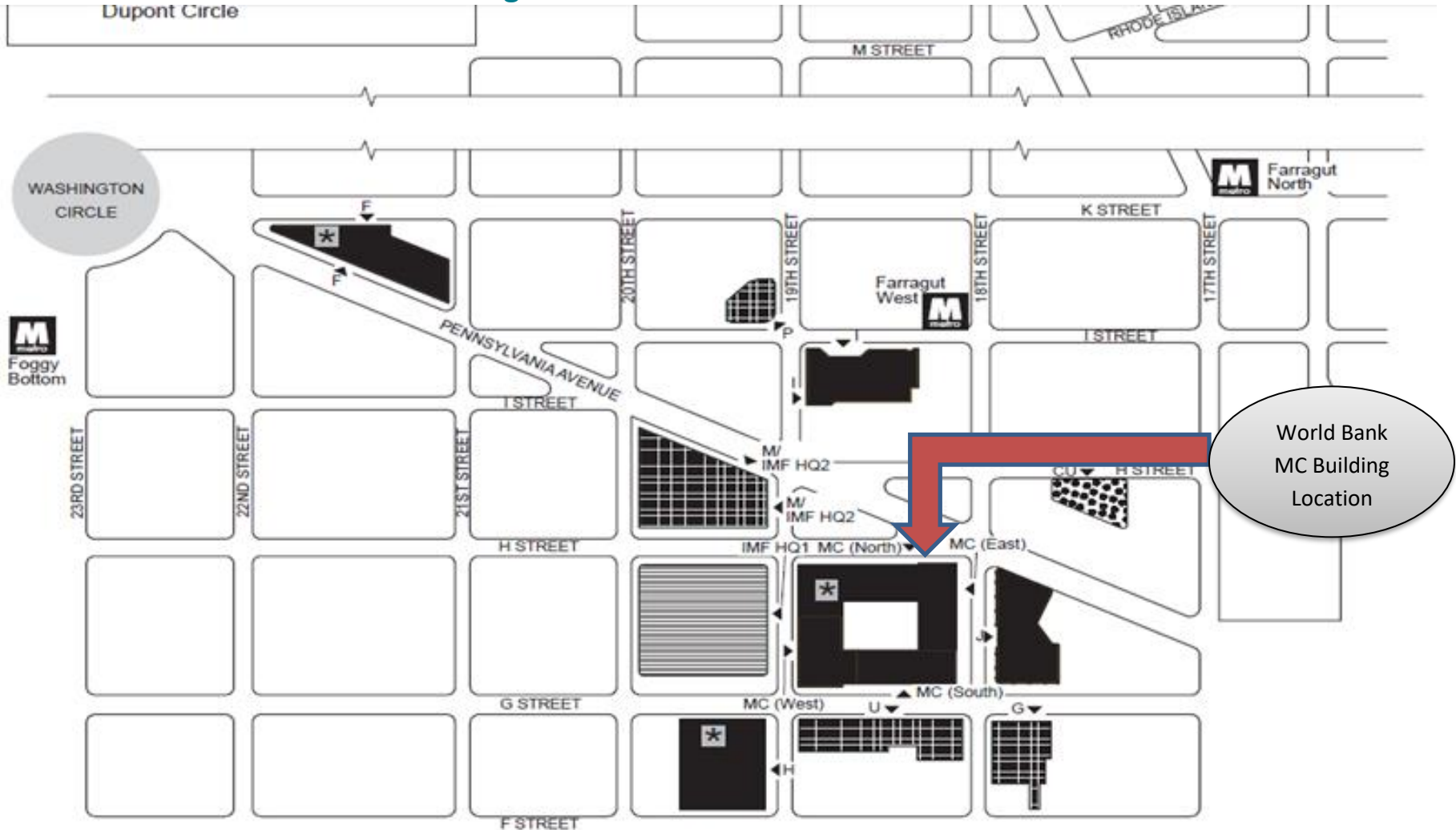
14. CIF Contacts

CIF Governance Team: CIF_Governance_Team@worldbankgroup.org;

Phones: +1 202-390-5638 (Amel)/ +1 989-906-3609 (Hema)

CIF Events: cif_events@worldbank.org

15. MAP of the World Bank Buildings



HEADQUARTERS
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Washington, D.C. 20433, U.S.A.
Telephone (202) 473-1000



The Climate Investment Funds

The Climate Investment Funds (CIF) were established in 2008 to mobilize resources and trigger investments for low carbon, climate resilient development in select middle and low income countries. To date, 14 contributor countries have pledged funds to CIF that have been channeled for mitigation and adaptation interventions at an unprecedented scale in 72 recipient countries. The CIF is the largest active climate finance mechanism in the world.

THE CLIMATE INVESTMENT FUNDS

c/o The World Bank Group
1818 H Street NW, Washington, D.C. 20433 USA

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Internet: www.climateinvestmentfunds.org

